

International Studies Association Formatting Policies ISP, ISO, ISR and FPA

1. Titles

Title, subtitles, and text subheadings should be chosen for succinctness and interest. Primary (an "A Head") and secondary (a "B Head") text headings should be centred with double line spacing above and below. Primary headings should be typed in capitals; secondary headings should have initial capital letters. Subsidiary headings under a secondary heading should be marked by "C Head," "D Head," etc. to indicate the priority level of heading.

2. Quotations

Quotations must correspond exactly with the original in wording, spelling, and punctuation. Short quotations within the text should be noted by quotation marks; longer quotations or extracts should be indented from the left margin and require no quotation marks. Changes and additions to quotations should be identified by bracketing; ellipses (...) should be used to identify omissions; emphasis added should also be indicated.

3. Citations

All citations should be specified in the text in the following manner:

(a) If the author is named in the text, cite by year of publication:

... Emile Durkheim (1966) has suggested...

(b) If the author is not named in the text, cite by last name, comma, and year of publication:

... It has been noted (Zinnes, 1979) that...

(c) If necessary, pagination should follow the year of publication, separated by a colon:

... It was argued (Modelski, 1983:22) that by...

(d) Dual authors should be joined by "and"; multiple authors should be listed in full on first citation and indicated by et al. thereafter:

... Other approaches (Snyder and Diesing, 1977:392-97) concede...

... Many assume (George et al., 1971:271-72) that...

(e) If an author has multiple references for any single publication year, indicate specific works by use of lower case letters:

... On the one hand (Lacan, 1974a: 45; Derrida, 1977b: 22) it is...

(f) Series of references should be enclosed chronologically within parentheses and separated by semicolons with multiple works in the same year listed alphabetically by author:

... Proponents of the position (George, 1982; Holsti, 1983; Starr, 1983) and many...

(g) Citations from electronic sources: Citations for information found on the World Wide Web, an e-mail message, a listserv message or other electronic forms should follow the common in text pattern of author, year and, if available, the page number. If the electronic source does not have page numbers, it is appropriate to use internal divisions such as section numbers or chapter heading to assist the reader in finding the original information.

... (CIA 1999, Afghanistan/Government)

4. References

The reference section should be double-spaced and begin on a new page following the text. The reference form is modified from the *Style Manual of the American Political Science Association* (Draft, 1985) prepared by the APSA Committee on Publications. Works should be listed alphabetically by author, or by institution or title of any material not attributed to a specific author or authors. References should conform to the following format:

NOTE: As of January 2005: ISQ will use full first names rather than first initials in reference section entries.

(a) References to books should list author(s), year, title, place of publication, publisher:

Von Mises, Ludwig (1983) *Nation, State, and Economy: Contributions to Politics and History of Our Time*, translated by Leland B. Yeager. New York: New York University Press.

Strunk, William, Jr., and E. B. White (1979) *The Elements of Style*, 3rd ed. New York: Macmillan.

(b) References to journal articles should list author(s), year, and title of article, journal name, volume, and inclusive pages:

Lipset, Seymour M. (1983) Radicalism or Reformism: The Sources of Working-class Politics. *American Political Science Review* 77:1-18.

(c) References to works in edited volumes should list author(s), year, essay title, volume title, volume editor(s), inclusive pages, place of publication, and publisher:

Weber, Max (1984) "Legitimacy, Politics and the States." In *Legitimacy and the State*, edited by W. Connolly, pp. 32-62. New York: New York University Press.

(d) Reference to monographs in a series should list author(s), year, title, series title, place of publication, and publisher:

Fromkin, Morris (1968) *The Limits of Recognition*. Singer Series on Law and International Society. New Haven, CT: Sanger.

(e) References to newspaper and magazine articles should list author(s), date of the article, title, and magazine or newspaper.

...Authored article:

Wicker, Tom. March 4, 1975. Energy Plan in Sight. New York Times.

...Anonymous author:

Why Vote at All? June 20, 1980. Time, 14-15

Use the in-text citation: (Why Vote at All? 1980, 14)

(f) References to English Translations should list author(s), date, title, and translator's Name etc. (see example below):

Freud, Sigmund. 1961. "The Ego and the Id." In John Strachey, ed. and trans. The Standard Edition of the Complete Psychological Works of Sigmund Freud. Vol. 19, London: Hogarth Press. (Original work published in 1923.)

(g) References to sources in foreign languages should list the translated titles of books and long articles (in brackets, not underlined); do not translate the names of well-known periodicals. Romanized or foreign language words after the first work (except for proper names and for nouns in German) ordinarily begin with small letters.

(h) References to Government Documents should list "author(s)" and date, title (underlined) and the term, session, place of publication, and publisher:

...U.S. Congress, House. June 5, 1983. Congressional Record. 98th Cong., 1st sess. Washington: Government Printing Office.

...U.S. Congress, Senate Committee on Foreign Relations. April 1984. Report on Covert Aid to Central America. 98th Cong., 2nd sess. Washington: Government Printing Office.

...Reagan, Ronald. 1981. Papers of President Ronald Reagan. Washington: Government Printing Office. ...United Kingdom. 1879. Hansard Parliamentary Debates. 3rd ser., vol. 249.

(i) References for electronic sources:

...World Wide Web: The reference listing for a WWW citation should contain the author's name; date of publication or last revision; title of document; title of complete work (if applicable), underlined; URL, in angle brackets; and date of access, in parentheses:

Central Intelligence Agency. 1999.
Afghanistan/Government. World Fact Book,
1998.
<[html://www.odci.gov.cia/publications/factbook/af.html](http://www.odci.gov.cia/publications/factbook/af.html)> 1999, Jan. 29

...Email Message: To document an email message, you need to provide the author's name; the author's email address, in angle brackets; the date of publication; the subject line from posting; the type of communication (personal email, distribution list) in square brackets; and the date of access, in parentheses:

Albright, M. <albright@state.gov> 1999, Jan.5.
Statement on Cuba [Personal email]. (1999, January 29)

...Newsgroup Message: To document a newsgroup message, you need to provide the author's name; the author's email address, in angle brackets; the date of publication; the subject line from posting; the name of the newsgroup, in angle brackets; and the date of access, in parentheses:

Stratfor. <alert@stratfor.com>, 1999, Jan.29.
Thailand/Myanmar. <STRATFOR/Global
Intelligence Update> (1999, January 29)

(j) References to television and radio programs should list the station, date, and title of show:

...CBS News. November 18, 1984. Sixty Minutes.

...National Public Radio. September 10, 1984. All Things Considered.

5. Notes

Notes should be listed double-spaced and on separate sheets at the end of the manuscript with their location in the text clearly marked by superscript numbers.